



SECURITY GUARD OPPORTUNITY

Employment Information

Employer Details

Name: Albayan Institute

Address: 22586 Ann Arbor Trail, Dearborn Heights, MI 48127

Phone: (313) 663-0244

Email: registration@albayan.org

Job Details

Position: Security Guard

Location: 22586 Ann Arbor Trail, Dearborn Heights, MI 48127

Type: Part-time

Hours: Saturday 10:30am-3:15pm EST

Job Description

The primary purpose of this position is to ensure the safety, security, and welfare of all children, parents, staff, and visitors in the center. This position will work to foster a safe environment for children and the learning community while also working in tandem with existing administrative practices and building procedures to maintain order, prevent crime, and assist the building administration with the operations of the center.

Job Responsibilities

- Protecting students and staff members within the center grounds.
- Responding to emergency situations.
- Enforcing center rules and regulations.
- Safeguarding the center grounds from suspicious people and activity.
- Supervising all individuals entering and exiting the center building.
- Patrol and supervise the center building.

Qualifications

- Excellent proficiency in Arabic and English.
- High school diploma or equivalent.
- Sharp observation skills.
- Physical fitness and stamina.
- Friendly and approachable demeanor.
- Professional appearance, attitude, and work ethic at all times.